



## Unit 1: Joy from Work

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Objetivos: - leer y comprender avisos de trabajo.  
 - Aprender vocabulario temático.

### 1. Read the texts and answer the questions.

Lee los textos y responde las actividades.

1

#### SHOP ASSISTANT

Busy London flower shop - suitable for a student

Category: Marketing and similar

Salary: £ 200 per week

Location: London

Start date: Immediately

Contact name: Sandra

Telephone: 2779565572

Contact e-mail: daffodils@flowershop.co.uk

Working hours: Part-time, Monday to Friday, 9 am - 1 pm or 1 pm - 5pm

Requirements: Must be good with people, no experience required



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#### ECOURIER

eCourier - www.ecourier.co.uk - is the UK's premier same-day delivery service

Category: Courier jobs

Salary: £ 1,500 per month

Location: Manchester

Start date: November 2017

Contact name: Christian

Telephone: By e-mail only

Contact e-mail: fasttravel@gmail.com

Working hours: Shifts (day / night) Monday to Sunday

Requirements: Must be over 18 with a motorcycle licence



4

#### OFFICE ASSISTANT

A busy legal practice in Birmingham seeks an office assistant

Category: Office

Salary: £ 19,000 per year

Location: Birmingham

Start date: As soon as possible

Contact name: Nin Hao

Telephone: 0779986769

Contact e-mail: legal@legal.com

Working hours: Monday to Friday, 8.30 am - 5 pm, some night hours required

Requirements: Some IT skills, punctual, reliable



3

#### TOURIST GUIDE

Visit UK – biggest tourism agency in London. **Foreigners** welcome to apply.

Category: Tourism

Salary: Based on experience

Location: London

Start date: December, 2017

Contact name: Dora Jones

Telephone: +4402067985622

Contact e-mail: visituk@visituk.co.uk

Working hours: Flexible

Requirements: Must speak at least one foreign language and **be keen on** the life outdoors; occasional travel required

1. Match the words to their meanings in Spanish.

Une las palabras a sus significados.

A	B
a) Suitable	_____ turnos
b) Required	_____ postular/aplicar
c) Courier	_____ apto
d) Shifts	_____ mensajero
e) Foreigner	_____ requerido
f) Apply	_____ fiable
g) Be keen on	_____ postulante
h) IT skills	_____ extranjero
i) Reliable	_____ ser entusiasta en
j) Applicant	_____ habilidades informáticas

2. Read these questions and then focus on finding the information required.

**Which job...**

Lee las preguntas y encuentra la información pedida. ¿Qué trabajo...?

- \_\_\_\_\_ is part-time only?
- \_\_\_\_\_ offers the **best** salary?
- \_\_\_\_\_ requires a special license?
- \_\_\_\_\_ requires a specific **age**?
- \_\_\_\_\_ requires the **applicant** to start immediately?
- \_\_\_\_\_ **working hours** are generally 8.30 am to 5 pm?
- \_\_\_\_\_ requires **knowledge** of foreign languages?
- \_\_\_\_\_ offers the opportunity to be **outdoors**?

3. Answer True or False? Justify.

Responde verdadero o falso. Justifica las falsas.

- \_\_\_\_\_ Job 1 involves sales.  
\_\_\_\_\_
- \_\_\_\_\_ Applications for job 2 only by telephone  
\_\_\_\_\_
- \_\_\_\_\_ salary for job number 3 depends on experience.  
\_\_\_\_\_
- \_\_\_\_\_ People applying for job 3 must speak German.  
\_\_\_\_\_
- \_\_\_\_\_ People applying for job 4 might have to work in the evenings.  
\_\_\_\_\_

4. Identify the job for a candidate who:

Identifica el trabajo para un candidato que:

- a. \_\_\_\_\_ likes traveling and getting to know the country.
- b. \_\_\_\_\_ loves working indoors using IT skills.
- c. \_\_\_\_\_ doesn't want to work nights and weekends.
- d. \_\_\_\_\_ would love to do something that will let him / her meet people.
- e. \_\_\_\_\_ doesn't have any experience.
- f. \_\_\_\_\_ wants some flexibility to keep on studying.

5. Which job would you apply to? Why?

¿A qué trabajo postularías? ¿por qué?